St. Augustine Parish Council Agenda
Wednesday October 7, 2026
7:00 p.m. St. Augustine Church

In Attendance: Fr. Liju, Rollie Comeau, Russell Hemingson, Henry Hollman, Brad Normandeau, Keith Untalan

1. Call to order: **7:07 PM**
2. Opening Prayer from Father Liju
3. Addition to Agenda
4. Approval of Minutes of September 2, 2026 **– Moved by Rollie, Seconded by Henry – Minutes approved.**
5. **Volunteer Recruitment**:
    a. PPC membership:
        i. PPC Recruitment – Welcome to Keith Untalan
        Discussed the need for more female perspective with Franciszka stepping down. CWL should have representation on PPC.
    b. TIM – Together in Ministry training for PPC members no longer available; PPC members need to be current in "Safe Environment".
    The TIM program and Call to Protect have been discontinued. The new name is Safe Environment on a software called Praesidium. PPC members and some other volunteers are required to complete this training. The training is done online. Information will follow in the coming weeks.
    c. Recruitment for various ministries; Usher Coordinator – Gay Cayabyab, Lector Coordinator – Fred Calkins does the training; Require Greeter Coordinator
    A vision is emerging where Tina will work as the volunteer coordinator who will oversee the coordination of the leadership of the various ministries. Fred is backing down from his role as the lector coordinator. Gay is good to continue to work as usher coordinator. Joan Wyering is backing down from coordination of the greeters. Keith Untalan volunteered to be a lector in order to prepare to eventually become the lector coordinator.
6. **Safe Environment –** **Discussed above**
7. **Old Business**:
    a. **Web Site** and minutes – Nexon
    PPC minutes will be provided to Nexson for addition to the church website several days after each PPC meeting
    b. **Volunteer recruitment**
    The Carcedo family need to be integrated into our music ministries more.
    c. **Inventory Update**
        1. **Goals for the 3-year CAEDM plan** - *Formation of Eucharistic Worship, Confident Witness and Service to Families and Marriage*
        2. **Inventory Update**
        Volunteers are working on the inventory update. A deadline of Oct. 16 has been requested to complete the inventory.

d. **Succession Plan for PPC Leadership**
Russell discussed the challenge in building capacity for new leadership while we are struggling to recruit new members. Henry has volunteered to step in and take on the role of PPC chair moving forward as Russell transitions out of the role.

8. **New Business:**
   a. **Bill C-218 and MAID**
   b. **Alberta Referendum and Alberta Bishops**
   Copies of the pastoral letter will be printed and made available for parishioners with the upcoming church bulletins until the date of the referendum.
   c. **Youth Ministry**
   Adam Koning is looking for volunteers to begin forming a Catholic Kids Youth Group. He has a program running in Lacombe that we could perhaps use as a template to group youth in Ponoka.
   d. **Flocknote**
   Russell shared that Flocknote is not being tapped to its full potential. Some training is available to fully leverage the strengths of the platform. Henry asked who is using the program. 392 users are registered 68% of users are accessing the platform by opening the link.
   e. **Christmas social with Lacombe**
   It is Ponoka's turn to host the potluck social with St. Stephen's PPC. Fr. Liju proposed Dec. 6 at 5PM. People will be asked to bring a gift for a gift exchange game.
   f. **File Naming for agenda and minutes**
   Henry is proposing a naming convention for the meeting minutes that sorts them into an order that easier for organization. We will begin naming the files with the date number so that the computer will automatically place them in chronological order.
   g. **PPC Member input on agenda**
   Henry is proposing that the chairperson sends out a request for items to be added to the meeting agenda a week or two in advance.
   h. **Church Visit**

9. **Reports:**
   a. **Stampede Food Booth –** volunteers
   Keith reported that the food booth is "green lighted" to proceed with planning for next year. There are currently 14 members and possibly one more on the food booth committee.
   b. **Together We Serve:**
   No update – Fr. Liju will provide information to the group.
   c. **Faith formation:** FORMED and Word on Fire
   d. **St. Augustine School Liaison:**
   Grade 12 faith retreat was a success on Sept. 29. Planning is underway for the staff faith retreat on Nov. 27.
   e. **St. Augustine School Council:**
   f. **School Trustee**
   g. **Building Committee:**
   Fr. Jim Corrigan, representing the archdiocese building committee, will be meeting with Fr. Liju on Oct. 22. News will be shared afterwards.

h. **Parish Council Outreach:**
i. **First communion** –
Eight or nine registrations have been collected already. More may have been collect by grade 2 teachers. A meeting will be held with parents on the third Sunday of October.
j. **Confirmation –**
No confirmation this year.
k. **RCIA –**
Two adults and two youth have joined the group. Rollie is seeking parishioners to help present at RCIA.
l. **CWL –**
m. **Knights of Columbus –**
Boxes of coats for kids were delivered to the school.
n. **Maintenance –**
o. **Pastoral Council –**

10. **Closing Prayer**
11. **Meeting Adjourned - 8:50PM**
12. **Next meeting** Wednesday November 18, 2026 at 7:00 p.m. at St. Augustine church